



Hygia Institute of Pharmacy

Sitapur-Hardoi Bypass Road, Prabandh Nagar, Ghaila Road,

Reference No: - HIOP/GS- 001/2025

Dated: 4/08/25

Details of Genders sensitization cell

Following faculties have been given charges:

1.	Ms.Naincy Gupta	Chairperson	8299818702	guptan@hygia.in
2.	Mr.Rishabh	Vice Chairman	99355 57021	singhr@hygia.in
3.	Mr.Mukesh Kumar Shukla	Member	85438 84366	shuklam@hygia.in
4.	Mr.Waseem Akhtar	Member	7318571889	akhtarw@hygia.in
5.	Ms.Ashmun Nisha	Member	9651288161	nishaa@hygia.in

Signature of Head of the Institution



Minutes of Meeting

NAME OF COMMITTEE	Gender Sensitization
TYPE OF MEETING	EXECUTIVE COMMITTEE/GENERAL BODY
RECORDER	Director
TIME	3:00 PM
VENUE	Director Office
MEETING AGENDA	Formation of committee
NAME OF FACULTY	As per the attached attendance sheet (Annexure-I)
ATTENDEES & APOLOGIES	As per the attached attendance sheet (Annexure-II)

MINUTES & DECISIONS

Proceedings:

A meeting of all the staff members of the HIOP was scheduled on 11th August 2025

and was presided over by the, Director, Hygia Institute of Pharmacy, Lucknow.

Following Staff members attended the meeting:

1. Dr.Sanjay Kumar
2. Dr.Varsha Singh
3. Mr.Rishabh Singh
4. Ms.Chandani Nigam
5. Ms.Naincy Gupta
6. Mr.Salahuddin
7. Mr.Wasim Akhtar
8. Ms.Bhagyashree Goswami
9. Ms. Ashmun Nisha
10. Ms.Manisha Srivastava
11. Mr.Harshit Srivastava
12. Mr.Mohd Asif Eqbal
13. Mr.Vineet Gupta
14. Mr.Shaiber Siddiqui
15. Mr.Mukesh Kumar Shukla
16. Ms.Palak Shukla
17. Mr.Jitendra Shukla
18. Mr.Sandeep Kumar Mishra
19. Ms.Bhavya Rai

Director, welcomed all the staff members to the meeting of the current academic year.

Duties and Responsibilities:

- To examine all grievance letters received from the women staff / students regarding the sexual harassment on opening the college.
- To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
- To give feedback to the women staff / students concerned / to find solution for their grievances.

- The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.
- The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation.

Then following points were discussed:

- Cell shall organize programmes for the gender sensitization on the campus community through workshops, seminars, posters, film shows, debates, skits etc., upon opening the college.
- Cell shall conduct at least one major activity per semester involving large sections of the college.
- Director asked all the cell members to advise the young female students regarding taking measures for their own security.
- The students shall be provided numbers of cell members.
- The meeting concluded with best wishes from Director, who also assured all the support.
- The meeting was adjourned by 4:00 P.M with the vote of thank

Formation of Gender Sensitization Cell:

Following faculties have been given charges:

1.	Ms.Naincy Gupta	Chairperson	8299818702	guptan@hygia.in
2.	Mr.Rishabh	Member	99355 57021	singhr@hygia.in
3.	Mr.Mukesh Kumar Shukla	Member	85438 84366	shuklam@hygia.in
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Head of department