

Minutes of meeting –Training and placement cell

22nd Aug 2019

The meeting on training and placement of all the staff members was held in the conference room and was presided over by Dr.J.N Pandit , Director, Hygia Institute of Pharmacy, Lucknow.

Following staff members were present:-

1. Dr. Aleza Rizvi
2. Mr. Rishabh
3. Mrs. Richa
4. Ms. Naincy
5. Ms. Preeti
6. Mr. Sandeep
7. Mr. Arun
8. Mr. Hemant
9. Mrs. Nirvesh
10. Mr. Salahuddin
11. Mr. Utkarsh Chaturvedi

Agenda:

- Developing the students to meet the Industries recruitment process
- To motivate students to develop Technical knowledge and soft skills in terms of career planning, goal setting
- To motivate students aspire for higher studies and guiding them to take competitive exams such as GPAT, GATE, TOEFL, GRE, UPSC etc
- Aiming to Place the maximum number of students through campus & off-campus interviews conducted by the top companies
- Career Development Programs organized by Training and Placement Cell
- Personality Development Program
- Communication Skills Program
- Group Discussion Practice
- Entrepreneurship Development Program
- Mock Interview Sessions
- In plant Training
- Conducting Industry to Institute Convergence expert interaction sessions

- Public Sector Competitive Exams Training
- Industry Internship Programs

The following points were discussed with inputs from the staff members.

- Formation of Training and placement cell
- The Placement Cell organizes career guidance programmes for all the students starting from first year.
- The cell advised to arrange training programmes like Mock Interviews, Group Discussions, Communication Skills Workshop etc
- The cell advised to organize Public Sector Exam Training for students who are interested to join Government Sectors.
- The cell also advised to invites HR Managers from different industries to conduct training programmes for final year students.

The training and placement cell comprises of the following faculties:

S. No.	Name	Designation	Contact Detail
1.	Dr. J N Pandit	Training & Placement Officer	9551287365
2.	Ms. Preeti Singh Yadav	Faculty Coordinator	7424997880
3.	Mr. Utkarsh	Faculty Coordinator	8303464645

Director